

DISTRICT SCHOOL BOARD OF MONROE COUNTY
Application
For
Biannual Incentive Payment for Attendance
Instructional & Non Instructional Personnel

As approved by School Board action on October 23, 2007, changes Appendix C, Section 4 of the United Teachers of Monroe Contract with the District School Board of Monroe County for both the Teachers contract and the SRP contract effective July 1, 2007:

1. A teacher or SRP who does not use any sick leave or personal leave with pay during the first 90 student days of the regular school year beginning in 2007-2008 shall receive a \$250 incentive payable on February 28.
2. A teacher or SRP who does not use but one (1) sick leave day or personal leave day with pay during the last 90 student days of the regular school year shall receive a \$125 incentive payable on June 30.
3. Personal leave days taken when approved for religious purposes shall be an exception to the provisions of this Section.
4. A record of incentive payments shall be forwarded to the UTM President at the time such payments are made.

I certify that I have met the requirements stated above for the, Select One: (First 90) (Second 90), student days of ____ / ____ school year. Therefore, I do hereby apply for the incentive payment for attendance in the amount of \$250 or \$125 as provided in the United Teachers of Monroe Contract with the District School Board of Monroe.

Employee Name _____ Employee Signature _____

Center _____ Date _____

Note: The original application is to be sent to the Payroll Department at the administration building of the District School Board of Monroe County.

Upon verification of eligibility, a check will be processed on February 28th and June 30th. Please be advised that this will be included in your regular pay for February and June.

Please address questions to Debbie Henriquez in Payroll at extension 53335.